



## Executive Committee Meeting - MINUTES

**Date:** 17<sup>th</sup> November 2025

**Time/Location:** 5.30pm – Country Club

### Attendees

Michelle Feenan – President (Chair)	Christine Hood
Ken Waldron	Nicci Goulter
Belinda Surch	Aline Teixeira
Bronwyn Armstrong	Cecilia Campbell
Samara Cassidy – Admin Support	

### Apologies

Samantha Wantling	Trudy Turner
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### MINUTES:

Item #	Item name	Responsibility
1.	<b>Welcome</b> Conflicts of Interest: N/A	Michelle
2.	<b>Minutes of Previous Meetings: Motion to adopt</b> a. Approved with no amendments b. Upload September minutes to the website – endorsed <b>Motion to adopt: Christine Second: Nicci</b>	Michelle Samara
3.	<b>Action Register – report on progress</b> <b>TABLED</b>	Various
4.	<b>President’s Report</b> <b>No report to table</b>	Michelle
5.	<b>Treasurer’s Report</b> <b>TABLED</b> <b>Points of interest:</b> <ul style="list-style-type: none"><li>Overview of the budget was presented to new committee members – memberships will not cover costs, fundraising and events are key to being able to fund extra activities.</li></ul> <b>Motion to Adopt: Ken Second: Belinda</b>	Michelle





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	<ul style="list-style-type: none"> <li>○ Michelle Feenan nominates Michelle Schlitter for the secretary role – this will be a non-executive role with no voting rights. All in favour – Michelle will confirm role with Michelle Schlitter and then set a meeting with Samara.</li> <li>○ Treasurer – Belinda will chat with both new member applicants – Bytherules and Mortgage Achievers to see if either are interested. Aline may know someone too and will chat with them. More details next month.</li> <li>● <u>Item # 3 – Stonefox Media contract</u> <ul style="list-style-type: none"> <li>○ Current contract expires 25<sup>th</sup> December, does the committee want to extend? Cost is \$1320 per month. Funding is from SDRC funding received earlier this year.</li> <li>○ Starting to get good engagement with the reels.</li> </ul> </li> </ul> <p><b>Motion:</b> To extend the contract with Stonefox Media for a further 3 months. Moved: Nicci                      Second: Christine</p> <ul style="list-style-type: none"> <li>● <u>Item #4 – Co-Existence workshop</u> <ul style="list-style-type: none"> <li>○ Ken and Michelle attended workshop – will forward materials onto the committee: Regional renewable energy projects and the emerging need to manage social impact and community benefit agreements – will require further action in the future</li> </ul> </li> <li>● <u>Item # 5 – Eastern Colour Christmas Party Invite</u> <ul style="list-style-type: none"> <li>○ Belinda and Christine will attend as Chamber representatives</li> </ul> </li> <li>● <u>Item # 6 – Meeting with Tahnee Odorico from Trade Start</u> <ul style="list-style-type: none"> <li>○ Michelle has a meeting Friday 21<sup>st</sup> November with Tahnee – this is a great connection for our region for Trade and Export opportunities. Other Committee members to attend where able.</li> </ul> </li> <li>● <u>Item #7 – Sub Committees</u> <ul style="list-style-type: none"> <li>○ Committee is to consider which roles they would like to participate in: <ul style="list-style-type: none"> <li>▪ Membership</li> <li>▪ Economic Growth – Ken, possibly Aline</li> <li>▪ Events – Trudy, Bronwyn</li> <li>▪ Strategic Partnerships – Michelle, Aline</li> <li>▪ Big Thermometer – Bronwyn</li> <li>▪ Why leave town program</li> <li>▪ Contact for Stonefox Media – Christine</li> </ul> </li> </ul> </li> </ul>	<p>Nicci</p> <p>Michelle</p> <p>Belinda</p> <p>Michelle</p> <p>Michelle</p>



Item #	Item name	Responsibility
	<ul style="list-style-type: none"><li>▪ Business Excellence Awards – Michelle, Nicci, Belinda</li><li>▪ Stanthorpe Community Reference Panel – will need 2 representatives</li><li>▪ Warwick CUC</li><li>○ Finalise portfolio leads next meeting</li></ul>	
9.	<b>Close meeting – 7.04pm</b> Next meeting: 17 <sup>th</sup> December – 5.30pm – Country Club	Samara